

Morgantown Museum Commission
Meeting Minutes
February 19, 2015

Present: Pam Ball, Rick McEwuen, Wes Nugent, Michael Mackert, Pam Casto, Matt Held

Pam Ball called the meeting to order at 6:06 PM. Minutes from the January meeting were distributed and approved as written.

Wes made known that the Morgantown Police were available for security for evening events. Michael only needs to call or email them one week in advance. The email can be sent to jenharker@cityofmorgantown.org.

Pam and Michael discussed the opening of the Richard Mine exhibit, which was attended by between 40 and 50 people.

The check has been received from the Humanities council for the Flatboat project. The check for \$1170.00 is for 90% of the awarded grant. The balance will be paid once the grant guidelines are fulfilled. Pam will be working on the YCF (Arts Fund) grant which is due March 31st.

Mel reported (by email) no problems with the facilities this month.

Michael reported that Julie and Chelsea are working on the MAP Certification which will involve a few group activities as well. He also reported the donation of a number of artifacts including a flour sack, horseshoe trophies, 2 books by Earl Core as well as some other books, Arnettsville Mine scrip, and old maps. Michael said 6 people have signed up to work at the Museum from the WVU Service & Learning program. He also reported that, due to a change in the way applications are processed, it now can take 3 weeks or more to get volunteers registered. It was agreed by all present that he should let the WVU students start work immediately and let the paperwork catch up. The students don't have the extra time in their semester for the delay and still receive the credits they are entitled to for their work.

Michael said that in doing the research for the MAP certification, it was discovered the bylaws for the Museum had never been completed. They need to be updated and approved. A committee will be formed to assess what needs to be done and complete the bylaws so they can be approved. A formal "Mission Statement" needs to be developed and approved as well.

Matt reported the HVAC system specifications are due from one of the companies he has had look at the space. These plans are in the mail. Two others are still being worked on.

The meeting was adjourned at 7:30 PM.

Rick McEwuen, secretary